

COMMISSION MEETING MINUTES  
June 3, 2014

The Board of Davis County Commissioners met in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah at 10 a.m. on June 3, 2014. Members present were. Commissioner Louenda H. Downs - Chair, Commissioner P. Bret Millburn, Commissioner John Petroff, Jr., Clerk/Auditor Chief Deputy Audit/Finance Curtis Koch, Chief Deputy Civil County Attorney Neal Geddes, and Deputy Clerk/Auditor Shauna Brady.

Marlin Eldred, Davis County Community and Economic Development Office, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Special  
Commission  
meeting held in  
conjunction  
with Clinton  
City Council

Davis County Commissioners will hold a special meeting on June 10, 2014 at 7 p.m. in conjunction with the Clinton City Council Meeting located at 2267 North 1500 West in Clinton. The commissioners will be available for the purpose of receiving information from citizens and providing a question and answer forum for discussion of Davis County matters.

Update of  
South Davis  
improvement  
projects on I-15

Commissioner Millburn said we are now in Utah’s 5<sup>th</sup> season – road construction season. He gave an update of South Davis improvement projects on I-15. He warned us to be cautious and patient and by the end of the day, we will have a better freeway system. Commissioner Millburn acknowledged Neka Roundy in the audience. Neka is chair of the Chamber transportation committee and is good to make us aware of these projects. Utah is progressive in making sure roads, trails and opportunities for transportation are provided.

Announcement  
of theme of  
2014 Davis  
County Fair is  
“The Fair  
Necessities”

Brooks Burr, Davis County Fair Coordinator, announced the theme of the 2014 Davis County Fair is “The Fair Necessities”, a play on words from the movie, “The Jungle Book.” He displayed the artwork for the fair and presented a slideshow of activities including Princess Day, the elephants returning this year, the Great Bear Show - a new attraction this year and the Wings. Local musical groups will be “We are Strike” – kicking off the first night and “Van Lady Love” entertaining us on the last night. There will also be the traditional demolition derby and rodeo. Commissioner Petroff wanted to make sure there will be funnel cakes. Commissioner Millburn wants deep-fried Oreos. Brooks confirmed both will be available. Commissioner Downs confirmed as in years past, all animal handlers are certified. Commissioner Millburn reminded us there will be great arts and crafts by local citizens as well. The fair is free to the public. Brooks gave each of the commissioners an origami elephant representative of the fair. Commissioner Petroff said there will be some, including PETA folks, who will complain about animals being used for entertainment at the fair. However, he looks at it from the standpoint that thousands of kids will see and experience these animals in a way that will actually endear the animals to them. As they grow up, children will then become more protective of animals. In the long run, these animals are actually doing a service to animals in the wild.

Brooks Burr, Davis County Fair Coordinator, presented the following:

Agreement  
#2014-172  
Davis Clipper  
sponsorship  
and advertising  
for 2014 Davis  
County Fair

Agreement #2014-172 with the Davis Clipper for 2014 Davis County Fair sponsorship and advertising and online marketing. The receivable contract amount is \$3,000.00. Contract period is May - August 2014. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2014-173  
American  
Family Mutual  
Insurance 2014  
Davis County  
Fair sponsor

Agreement #2014-173 with American Family Mutual Insurance as a sponsor for the 2014 Davis County Fair. The receivable contract amount is \$1,000.00. Contract period is May - August 2014. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. Brooks originally announced the receivable amount as \$1,200.00. Commissioner Petroff said for the

record, the correct amount is \$1,000.00. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2104-174  
Rockin' E  
Country Store  
2014 Davis  
County Fair  
sponsor

Agreement #2014-174 with Rockin' E Country Store as a sponsor for the 2014 Davis County Fair. They will set up the pet show on the main stage and be involved in events surrounding the rodeo. The receivable contract amount is \$3,500.00. Contract period is May - August 2014. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2014-175  
Valpak as 2014  
Davis County  
Fair sponsor  
and advertising  
services

Agreement #2014-175 with Valpak for mailing and online advertising services. Two ads will be mailed to reach 100,000 homes in Davis and Weber Counties. Online marketing will be provided in trade for sponsorship. The payable contract amount is \$3,700.00. The contract period is May – August 2014. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor. Commissioner Millburn expressed thanks to Brooks for all of his hard work and appreciation for those companies who provide sponsorships.

Agreement  
#2014-176  
Olympus  
Fireworks LLC  
to operate  
fireworks stand  
at Legacy  
Events Center

Mike Moake, Davis County Legacy Events Center Marketing, introduced Justin Peterson, a Utah State University intern helping with the fair.

Mike presented agreement #2014-176 with Olympus Fireworks, LLC to operate a fireworks stand at the Legacy Events Center and as property owner, submit a signed, notarized business license application to Farmington City. Commissioner Petroff expressed concern that construction in the area would impact the fireworks stand. Mike said there would be no problem. The receivable amount is \$1,000.00. The contract period is June 27 - July 7, 2014 and July 19 – 27, 2014. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment  
#2014-69A  
between  
Kaysville City  
Redevelopment  
Agency and  
Davis County  
to update legal  
description of  
boundary maps

Marlin Eldred, Davis County Community and Economic Development Office, presented amendment #2014-69A with the Kaysville City Redevelopment Agency. This amendment is between Davis County and the Kaysville City Redevelopment Agency updating the legal description to match the defined area agreed upon by all taxing entities and shown in the original boundary maps. This comes as a result of Max Elliott, Davis County Surveyor, finding an error in the description listing “north” vs “south.” Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Tony Thompson, Davis County Planning Office Property Manager, presented the following:

Request  
approval of  
Right of Way  
for Trail  
Easement  
Donation and  
Easement  
#2014-177

Request approval of Right of Way for Trail Easement Donation and Easement #2014-177 for the benefit of West Point City on Tax IDs 12-025-0006, 12-032-0037, 12-032-0039, 12-032-0041, 12-032-0043, 12-033-0028, 12-033-0031, 12-033-0033, 12-033-36, 12-038-0030, 12-038-0049, 12-038-0054, 12-038-0056. In attendance were West Point Engineer/Community Development Director Boyd Davis and City Manager Kyle Laws. This easement will be a perpetual easement and right-of-way for the construction, operation, maintenance, repair and replacement of a trail for the non-motorized use as a pedestrian/recreation trail. When this trail is completed, it will act as a connection between the D&RGW Rail trail and the Emigrant trail. Appreciation was expressed for the Davis County Public Works for the excellent job they did clearing the trail and planting trees. West Point City will be responsible for maintenance of that trail. Commissioner Petroff recognized Rocky Mountain Power has been very helpful on the project. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in

	<p>the office of the Davis County Clerk/Auditor.</p>
Request approval and authorize chair to execute Utility Easement Deed #2014-178	<p>Request approval and authorize chair to execute Utility Easement Deed #2014-178 on Tax ID 11-117-0030 and 11-117-0031. This Utility Easement has been requested by Sprint Spectrum, a co-locator on the communication tower at Animal Control. It will allow a pathway for the placement of additional conduits to provide fiber optic technology to the communication tower. Davis County will reserve the rights to use this easement. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
Request approval of 2014 election poll workers and alternates	<p>Brian McKenzie, Davis County Elections Director, requested approval of 2014 election poll workers and alternate poll workers, if needed, in accordance with Utah Code. He commented that fewer poll workers are needed this year with vote by mail. Workers will be at 7 locations including Bountiful Library, Centerville Library, Farmington Community Center, Kaysville City Hall, Layton High School, Clearfield Library and Syracuse Community Center. Polls will be open 7 am – 8 pm on June 24. Ballots may also be dropped off at all city and county offices. As of June 2, almost 8,000 ballots have been received. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye.</p>
	<p>Clint Thacker, Davis Animal Care and Control Director, presented the following:</p>
Ordinance #1-2014 adopting rabies prevention and control regulation	<p>Ordinance #1-2014 adopting rabies prevention and control regulation passed, approved, and adopted by the Davis County Board of Health effective November 12, 2013, and amending and repealing certain sections of the Animal Control ordinance as set forth in Title 6, Davis County Code, to update the code with regard to rabies control, care, protection and fees. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
Amendment #2013-62A Layton City animal control services	<p>Amendment #2013-62A with Layton City for animal control services. The receivable amount is \$154,358.12. The contract period is January 1 through December 31, 2014. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
	<p>Lewis Garrett, Davis County Health Department Director, presented the following:</p>
Agreement #2014-179 HUMANA Healthcare invoiced for immunizations at Davis County clinic	<p>Agreement #2014-179 with HUMANA Healthcare Insurance to allow the Health Department to bill HUMANA Insurance for immunizations given at the County clinic. The receivable contract amount is as billed. The contract period is from execution date with annual renewals until terminated. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
Agreement #2014-180 Decade Software Co LLC for license and support of Envision software for Environmental Health Division	<p>Agreement #2014-180 with Decade Software Company, LLC for the license and support of a new software system, Envision, for the Environmental Health Division. Lewis expressed appreciation for negotiations assistance from Mark Langston, Davis County Information Systems Director. The payable contract amount is \$24,471.00 for a one-time expense to cover installation initialization and training and \$23,760.00 billed annually. The contract period is May 2, 2014 through April 30, 2017. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
Request approval of Davis County Personnel Policies & Procedures revisions	<p>Mel Miles, Davis County Personnel Director, presented request for approval of revisions to Davis County Personnel Policies &amp; Procedures. Revisions are made to Definitions Policy #100, Identification Badges #105, Sick Leave #130, Leaves Absence #140, Early Retirement Benefits #170, Performance</p>

appraisal #260, Preventing Workplace Violence #355, Payroll Procedures #430, Resignation #440, and Merit System Ordinance Chapter 2 Personnel Administration. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye.

Chief Deputy Kevin Fielding, Davis County Sheriff’s Office, presented the following:

MOU #2014-181 North Salt Lake City use of Spillman Mobile Software

Memo of Understanding #2014-181 with North Salt Lake City for use of Spillman Mobile Software and data storage. The receivable amount of the annual data storage fee is \$1,000.00. The contract period has a 60-day notice. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Grant application request #2014-182 UCCJJ for Utah State FY 2015 Beer Tax Funds Plan

Grant application request #2014-182 with the Utah Commission on Criminal and Juvenile Justice (UCCJJ) for the Utah State FY 2015 Beer Tax Funds Plan. The 3 contracted cities are West Point, Fruit Heights and South Weber. The contract amount is to be determined. The period of contract is July 1, 2014 through June 30, 2015. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Grant application #2014-183 with Utah 911 Committee

Grant application request #2014-183 with the Utah 911 Committee. If awarded, funds will be used to cover the 6<sup>th</sup> year maintenance agreement with Qwest on the Davis County Sheriff’s Office Patriot Phone System. The receivable amount is \$22,431.22. The contract period is July 1, 2014 through June 30, 2015. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Request for appointment of Fire Chief Jeff Bassett on Utah Communications Authority Board

Commissioner Millburn presented a request for appointment of Fire Chief Jeff Bassett of the South Davis Metro Fire Agency as Davis County’s representative on the Utah Communications Authority (UCA) Board. With the recent passage of HB 155, the creation of the new Utah Communications Authority replaces the Utah Communications Authority Network (UCAN). Chief Bassett also served on the UCAN board. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye.

Budget Change Animal Care and Control

Curtis Koch, Clerk/Auditor Chief Deputy Audit/Finance, reported \$10,000 was moved from private contributions received by Animal Care and Control for cat related facility improvements to slurry seal the parking lot.

<u>Increase</u>	<u>Decrease</u>	<u>Account Name</u>	<u>Account Number</u>	<u>Dollar Amount</u>
(X)		Private Contributions	10-3690-254	10,000
x	( )	Buildings & Grounds	10-4253-260	10,000

Commissioner Millburn made a motion to approve the associated budget change. Commissioner Petroff seconded the motion. All voted aye.

Commissioner Millburn made a motion to convene as the Board of Equalization. Commissioner Petroff seconded the motion. All voted aye.

Property Tax Register approval

Dale Peterson, Davis County Tax Administration Director, presented the Property Tax Register which reflects 2 corrections. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye.

Commissioner Millburn made a motion to reconvene Commission Meeting. Commissioner Petroff seconded the motion. All voted aye.

Check Registers approval

Check registers as prepared by the Davis County Clerk/Auditor’s Office were approved by a motion from Commissioner Millburn. Commissioner Petroff seconded the motion. All voted aye. The documents

are on file in the office of the Davis County Clerk/Auditor.

Commissioner Millburn made a motion to approve Commission Meeting minutes of May 20 and 27, 2014. Commissioner Petroff seconded the motion. All voted aye.

No Commissioner Comments.

No Public Comments.

Meeting adjourned.

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Clerk Auditor

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Chair